

**SOUTHWICK-TOLLAND REGIONAL SCHOOL DISTRICT**

**School Committee Meeting**

**MINUTES – February 23, 2010**

EXECUTIVE SESSION

**6:00 p.m.**

SCHOOL COMMITTEE MEETING

**6:30 p.m.**

**SECTION I – Routine:**

- A. 1. Attendance:
  - James Vincent, Chair
  - Jeffrey Houle, Vice Chair
  - Charles Condron
  - George LeBlanc
  - Theodore Locke (Tolland Rep.)
  - Elizabeth Magni, Secretary
  - Jean McGivney-Burelle
- 2. Administration:
  - John Barry, Superintendent
  - Paul Petit, Assistant Superintendent
  - Kathleen Lynch, Recording Secretary
- 3. Student School Committee:
  - Ellen Contois
  - Tyler Stahl
- 4. News Media:
  - Springfield Newspapers – Manon Mirabelli
  - Westfield Evening News – Dave Canton
  - Southwick/Suffield – Greg Scibelli

**OPENING CEREMONY**

Observers:     0    

**SECTION II:**

- A. Secretary’s Report: 2/2/10 Accepted as written
- B. Bills:
- C. Correspondence:
  - 1. DPH Report on Woodland Portables – Dr. Barry received a copy of the MA Department of Public Health report following the inspection of the Woodland portable classrooms. This inspection was initiated by a parent complaint last fall. No serious issues were reported. Mr. Morgan has a plan to comply with recommendations made by DPH.
  - 2. Dr. Barry received a letter from a middle school student regarding ice hockey.
- D. Meeting Rules:

**SECTION III: PUBLIC COMMENT**

**SECTION IV: STUDENT ADVISORY REPORT**

Tyler reported that students have just returned from vacation. The pep rally held prior to vacation went well and the winter sports season has ended. Progress reports will be issued next week. Tyler said that he and Ellen will be attending the regional meeting in Northampton next Friday.

**SECTION V: EDUCATIONAL PRESENTATION**

- STRHS England Trip – Spring 2011 – Janet Grunwald – PRESENTATION CANCELLED – Dr. Barry felt that the Committee had enough information to make an informed decision about the trip.
- Growth Model – Christine Shea, LPVEC Data Specialist – PRESENTATION POSTPONED TO 3/3/10

**SECTION VI: POLICIES**

**SECTION VII: ACTION ITEMS**

	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>For</u>	<u>Opp.</u>	<u>Abs.</u>	<u>* Reminder</u>
1. Move to approve the Woodland Elementary School “Pennies for Patients” fundraiser for the benefit of the Leukemia & Lymphoma Society.	JH	EM	5	0	0	
2. Move to approve the PMMS 8 <sup>th</sup> Grade Tee Shirt fundraiser sponsored by P.A.C.E.	JH	EM	5	0	0	
3. Move to approve the PMMS “Hoops for Heart” fundraiser for the benefit of the American Heart Association.	JH	EM	5	0	0	
4. Move to approve the STRHS Student Council “Help For Haiti” spring fundraiser for the benefit of Partners in Health.	JH	EM	5	0	0	
5. Move to approve the STRHS field trip to England from April 17-23, 2011.	JH	EM	5	0	0	
6. Move to grant an unpaid childrearing leave to Michelle Meczywor, STRSD ELL Coordinator for the 2010/2011 school year.	JH	EM	4	0	1	
7. Move to approve the FY2011 employee group health and dental monthly insurance premiums with Blue Cross/Blue Shield as established with the Berkshire Health Group, as follows:	JH	EM	5	0	0	
<u>Plan</u>						
<u>Individual</u>						
<u>Family</u>						
Blue Care Elect			\$736.00		\$1,972.00	
Blue Care Elect VPlus			\$685.00		\$1,838.00	
Blue Choice NE			\$644.00		\$1,729.00	
Blue Choice VPlus			\$574.00		\$1,542.00	
Network Blue NE			\$541.00		\$1,451.00	
Network Blue VPlus			\$483.00		\$1,294.00	
Medex III Standard			\$362.00			
Medex III w/OBRA90			\$410.00			
Dental Blue			\$ 28.92		\$ 88.66	
8. Move to designate Southwick-Tolland Regional High School as the Massachusetts School Building Authority (MSBA) 2009/2010 priority SOI (Statement of Interest) for the Southwick-Tolland Regional School District.	JH	EM	5	0	0	

**SECTION VII: ACTION ITEMS**

Motion      2<sup>nd</sup>      For      Opp.      Abs.      \* Reminder

9. Be it resolved, that the Southwick-Tolland Regional School Committee hereby extend their congratulations to Henry “Bud” C. Englehardt III in recognition of seven years of excellence as an integral member of our School Enrollment Study Committee, School Facility Study Committee, and School Building Committee for the Woodland Elementary School Project from 1985 through 1992, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.

JH      EM      5      0      0

• = Subject to Conflict of Interest Law

**SECTION VIII: REPORTS**

**A. SUPERINTENDENT:**

1. FY2011 Budget Update –
  - FY2011 Budget Hearing – March 16<sup>th</sup>-
  - Preliminary FY2011 Budget to Member Towns -
2. District Improvement Plan (DIP) – Approval – Dr. Barry requested that Committee members get back to him with any questions/comments about the District Improvement Plan prior to presenting the plan for approval at an upcoming meeting.
3. MASC – Day on the Hill – Mr. Condron will be attending the “Day on the Hill” on March 30<sup>th</sup>. Mr. Locke and Mrs.
4. March School Committee Meetings – The next School Committee meeting will be held on Wednesday, March 3<sup>rd</sup> due to the Southwick Special Town Meeting scheduled for next Tuesday evening. The FY2011 budget hearing is scheduled for March 16<sup>th</sup>. The district auditors will present their report at the April 6<sup>th</sup> School Committee meeting.
5. NEASC - Dr. Barry informed the Committee that he has been asked to serve on a NEASC accreditation visiting team at Frontier Regional in April.

**B. ASSISTANT TO THE SUPERINTENDENT FOR BUSINESS:**

1. Capital Expenditures – Mr. Petit said he will have an update available at the next meeting.

**SUB COMMITTEES:**

- |                        |   |
|------------------------|---|
| 1. Negotiations        | C. Condron, J. Houle, T. Locke          |
| 2. Finance             | G. LeBlanc, T. Locke, J. Vincent        |
| 3. L.P.V.E.C. Bd. Gov. | J. Vincent                              |
| 4. L.P.V.E.C. Bd. Dir. | G. LeBlanc                              |
| 5. Evaluation          | J. Houle, B. Magni, J. McGivney-Burelle |
| 6. Policy              | J. Vincent, G. LeBlanc, B. Magni        |
| 7. Buildings & Grounds | J. Vincent, J. Houle                    |

**LIAISONS:**

- |                             |   |
|-----------------------------|---|
| a. Curriculum & Instruction | B. Magni, G. LeBlanc, J. McGivney-Burelle |
| b. Legislative Liaison      | C. Condron                                |
| c. SPED Liaison             | J. Houle                                  |

**SECTION IX: PUBLIC COMMENT**

**SECTION X: COMMITTEE DISCUSSION**

- A. Old Business
- B. New Business

**SECTION XI: EXECUTIVE SESSION**

**TIME:** 6:04 p.m.

**PURPOSE:**

- 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual; and to reconvene in Open Session.
- 2. Move to go into Executive Session to consider the discipline or dismissal of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual and to reconvene in Open Session and to re-open in Open Session.
- 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the governmental body, and to conduct collective bargaining sessions or contract negotiations with non-union personnel and to reconvene in Open Session.
- 4. Move to go into Executive Session to discuss the deployment of security personnel or devices; and to reconvene in Open Session.
- 5. Move to go into Executive Session to investigate charges of criminal misconduct or to discuss the filing of criminal complaints; and to reconvene in Open Session.
- 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property; and to reconvene in Open Session.
- 7. Move to go into Executive Session to comply with the provisions of [specify the law or grant-in-aid requirement applicable]; and to reconvene in Open Session.
- 8. Move to go into Executive Session to consider and interview applicants for employment; and to reconvene in Open Session.
- 9. Move to go into Executive Session to discuss litigation and to reconvene in Open Session.

**MOTION:**   JH   **SECOND:**   EM   ;

**VOTE:** J.H. ; C.C. ; G.L. ; E.M. ; J.V. ; T.L. ; J.M-B.

Return to Open Session – Time:   6:25   p.m.

**MOTION:**   JH   **SECOND:**   EM  

**VOTE:** J.H. ; C.C. ; G.L. ; E.M. ; J.V. ; T.L. ; J.M-B.

**Meeting adjourned:**   7:07   p.m.

**MOTION:**   JH   **SECOND:**   EM   **VOTE:** **FOR:**   5   **OPPOSED:**   0  

Respectfully submitted,

Elizabeth Magni, Secretary

**A. Dates to Remember:**

February	23	School Committee Meeting		
March	2	Southwick Special Town Meeting		
	4	Early Release – Parent Conferences		
			11:30	PMMS
			12:00	WES
	9	Evening Parent Conferences		
	12	Early Release – Post Conference		
			11:00	STRHS
			11:30	PMMS
			12:00	WES
	16	School Committee Meeting – FY2011 Budget Hearing		
April	2	NO SCHOOL – Good Friday – Offices Closed		
	6	School Committee Meeting		
	19	NO SCHOOL – Patriots’ Day – Offices Closed		
	19-23	NO SCHOOL – Spring Vacation		
	26	School Committee Meeting		
	28	Early Release – Staff Collaboration		
			11:00	STRHS
			11:30	PMMS
			12:00	WES

**B. Personnel:**

- 1.

**Retirements:**

- 1.
- 2.
- 3.

**Resignations:**

- |    |                            |      |                  |                   |
|----|----------------------------|------|------------------|-------------------|
| 1. | Lisa Hartley               | WES  | Paraprofessional | Effective 2/22/10 |
| 2. | Catherine Caruso-Draghetti | PMMS | Nurse            | Effective 3/8/10  |

**Assignments:**

- |    |                 |       |                       |               |                   |
|----|-----------------|-------|-----------------------|---------------|-------------------|
| 1. | Christine Climo | STRHS | SPED Paraprofessional | L2-3 \$15,371 | Effective 2/22/10 |
|----|-----------------|-------|-----------------------|---------------|-------------------|