

**SOUTHWICK-TOLLAND REGIONAL SCHOOL DISTRICT**

**School Committee Meeting**

**MINUTES – October 6, 2009**

EXECUTIVE SESSION **6:00 p.m.**  
SCHOOL COMMITTEE MEETING **6:30 p.m.**

**SECTION I – Routine:**

- A. 1. Attendance:
  - James Vincent, Chair
  - Jeffrey Houle, Vice Chair
  - Charles Condron
  - George LeBlanc
  - Theodore Locke (Tolland Rep.)
  - Elizabeth Magni, Secretary
  - Jean McGivney-Burelle
- 2. Administration:
  - John Barry, Superintendent
  - Paul Petit, Assistant Superintendent
  - Kathleen Lynch, Recording Secretary
- 3. Student School Committee:
  - Ellen Contois
  - Tyler Stahl
- 4. News Media:
  - Springfield Newspapers – Dave Vallette
  - Westfield Evening News – Dave Canton
  - Southwick/Suffield – Heather Lockwood

**OPENING CEREMONY**

Observers: 6

**SECTION II:**

- A. Secretary’s Report: 9/15/09 Accepted as written
- B. Bills:
- C. Correspondence:
  - 1. Senator Knapik sent an email announcing the list of projects approved by the Pioneer Valley Planning Commission.
- D. Meeting Rules:

**SECTION III: PUBLIC COMMENT**

Mrs. Hunter distributed invitations to the Fall Academic Awards Ceremony to School Committee members. Twenty-six students will be inducted into the National Honor Society on October 19<sup>th</sup> at 9:30 a.m.

**SECTION IV: STUDENT ADVISORY REPORT**

Ellen reported that she and Tyler attended the regional SAC meeting in Northampton. Topics included teacher qualifications and AP courses. The SAC would like to survey students about the types of courses they would like to see offered. The next meeting will held in November.

**SECTION V: EDUCATIONAL PRESENTATION**

2009 MCAS Results – Kimberley Saso, Principal, WES – Mrs. Saso distributed copies of the Woodland AYP report. Students have made adequate yearly progress for the past three years in both Math and English Language Arts. Students will need to make enough progress in English Language Arts next year to get out of the “Improvement Year 2” status. Teachers are focusing on writing in the area of English Language Arts. Mrs. Saso said that students also need to improve Math scores in the areas of data analysis, statistics & probability, and geometry. Dr. Barry said that it is very positive that we had better AYP results this year at the elementary level.

2009 MCAS Results – Pamela Hunter, Principal, STRHS – Mrs. Hunter distributed a MCAS Statistics Summary. She said that students made AYP in all areas and met all targets. Teachers have been given profile sheets on students in all of their classes who failed. Tutoring is available for these students. Mrs. Hunter explained that all students scoring below 240 in ELA or Math must be placed on an EPP (Educational Proficiency Plan) which involves an immense amount of paperwork. Mrs. McGivney-Burelle said that she would like to see a copy of an EPP.

2009 MCAS Results & 8<sup>th</sup> Grade Science Update – Ronald Peloquin, Principal, PMMS – Prior to beginning the MCAS report, Mr. Peloquin apologize to the Committee for the unforeseen level of confusion about Grade 8 Science. Two science blocks have been “locked” allowing for several students to change science teachers.

Mr. Peloquin distributed information on AYP performance history in the middle school. Powder Mill continues to maintain a “very high” performance rating in English Language Arts and maintains a “moderate performance” rating in Math. Mr. Peloquin explained that all four grade levels are tested in Math and ELA which results in subgroups (i.e. low income, special education) being formed. We need to move all students in the subgroups into the improvement target zone over the next year. All special education teachers have been given individual reports on their students. Mr. Peloquin said that an improvement plan will be brought forward to the School Committee in the future.

**SECTION VI: POLICIES**

GCCC	Employee Family And Medical Leave	2 <sup>nd</sup> Reading
GCCC-E	Family And Medical Leave	2 <sup>nd</sup> Reading

These policies will be voted at the next School Committee Meeting

**SECTION VII: ACTION ITEMS**

<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>For</u>	<u>Opp.</u>	<u>Abs.</u>	<u>* Reminder</u>
JH	CC	5	1	0	

1. Move to approve the transfer of \$317,682 from various FY2010 Budget Line Items, as detailed below, to address the FY2010 budget revenue reductions and ARRA Stimulus Fund adjustments:

**FROM ACCOUNTS:**

01000-5113-20-117-10-3-2-00	One elementary Para ( open position)	\$ 15,371
01000-5113-10-117-10-5-4-00	HS Social Studies Teacher (salary difference)	\$ 6,900
01000-5190-17-650-00-9-9-00	Deferred retirement payments ( Ethier & Soper)	\$ 20,543
01000-5113-10-320-10-3-2-00	WES Librarian - reduced to .5 fte	\$ 44,610
01000-5113-20-182-30-5-4-00	HS SPED Para	\$ 14,186
01000-5113-20-117-10-5-4-00	HS Hall Monitor Para	\$ 14,186
01000-5511-00-125-10-5-4-00	HS Shop Expenses	\$ 5,911
01000-5511-00-116-20-4-3-00	PM Key Supplies	\$ 2,500
01000-5300-50-281-10-4-3-00	PM Behavior At Risk	\$ 2,500
01000-5240-02-117-10-4-3-00	PM Equip. Maint. General	\$ 3,600
01000-5113-20-117-10-4-3-00	PM Regular Ed. Para.	\$ 15,371
01000-5113-20-117-10-3-2-00	WES Para (Math Support)	\$ 15,371
	<b>TOTAL TRANSFER FROM =</b>	<b>\$ 161,049</b>

**TO ACCOUNT:**

01000-5780-00-650-00-9-9-00	FY2010 REDUCTION RESERVE	\$ 161,049
	<b>TOTAL TRANSFER TO =</b>	<b>\$ 161,049</b>

Vote to transfer funds as follows:

**FROM ACCOUNTS:**

01000-5512-01-310-00-9-9-00	Gen. new textbooks for PMMS - math	\$ 29,000
01000-5512-00-104-10-5-4-00	High school text/Social Studies	\$ 6,427
01000-5190-21-310-00-9-9-00	Gen. payroll Professional Dev. Programs	\$ 13,000
01000-5113-10-117-10-3-2-00	WES Reading Coach ( L.Adzima)	\$ 65,604
01000-5670-11-310-10-5-4-00	HS Professional Dev.	\$ 2,500
01000-5670-11-310-10-4-3-00	PMMS Professional Dev.	\$ 2,500
01000-5670-11-310-10-3-2-00	WES Professional Dev.	\$ 2,500
	<b>TOTAL TRANSFER FROM =</b>	<b>\$121,531</b>

**TO ACCOUNT:**

01000-5790-00-650-00-9-9-00	FY2010 ARRA STIMULUS RESERVE	\$121,531
	<b>TOTAL TRANSFER TO =</b>	<b>\$121,531</b>

Vote to transfer funds as follows:

**FROM ACCOUNT:**

01000-5320-07-188-30-9-5-00	SN TUITION – INTENSIVE EDUCATION ACADEMY	\$ 35,102
	<b>TOTAL TRANSFER FROM =</b>	<b>\$ 35,102</b>

TO ACCOUNT:

01000-5790-00650-00-9-9-00	FY2010 ARRA STIMULUS RESERVE, IDEA	\$ 35,102
	<b>TOTAL TRANSFER TO =</b>	<b>\$ 35,102</b>

2. Move to approve, pursuant to the ESE July 3, 2009, Advisory Memorandum on FY2010 Regional School District Budgets, that the FY2010 assessments to our member towns remain as voted at their respective Annual Town Meetings. The Town of Southwick will pay the voted assessment of \$8,120,196 with no further adjustment. The Town of Tolland will pay the originally approved assessment of \$348,619 and the Southwick-Tolland Regional School District will reimburse the Town of Tolland \$2,509 as an overpayment.

JH	CC	6	0	0
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• = Subject to Conflict of Interest Law

# SOUTHWICK-TOLLAND REGIONAL SCHOOL DISTRICT

## SECTION VIII: REPORTS

### A. SUPERINTENDENT:

1. SPED Tuition – Update – Dr. Barry explained that we currently have a tuition agreement with the Town of Granville. The agreement is somewhat out-of-date and we would like to propose an amendment that would address a tuition rate for out-of-town special education students who might attend specialized programs in our district. Dr. Barry said he will share the same information with the Granville School Committee.
2. Woodland Project – Update – Dr. Barry met with Jon Winikur and toured Woodland Elementary School and Powder Mill Middle School. We are in the process of developing a document that will satisfy the MSBA regarding the work of the Mt. Vernon Group for our feasibility study and schematic design.
3. H1N1 Information – Dr. Barry explained that clinics for the H1N1 vaccine will be held in early November on our campus. Woodland students will be offered the vaccine on a Saturday at Powder Mill. Powder Mill students will be offered the vaccine on another Saturday. High School students will be able to receive the vaccine during the school day as long as they have a signed permission slip. The dates of these clinics will be publicized soon. These clinics will be sponsored free of charge by the Southwick Board of Health and will require the assistance of nurses, police and other volunteers.

### B. ASSISTANT TO THE SUPERINTENDENT FOR BUSINESS:

- 1.

### SUB COMMITTEES:

- |                        |   |
|------------------------|---|
| 1. Negotiations        | C. Condron, J. Houle, T. Locke          |
| 2. Finance             | G. LeBlanc, T. Locke, J. Vincent        |
| 3. L.P.V.E.C. Bd. Gov. | J. Vincent                              |
| 4. L.P.V.E.C. Bd. Dir. | G. LeBlanc                              |
| 5. Evaluation          | J. Houle, B. Magni, J. McGivney-Burelle |
| 6. Policy              | J. Vincent, G. LeBlanc, B. Magni        |
| 7. Buildings & Grounds | J. Vincent, J. Houle                    |

The next Building Committee meeting will be held on Thursday.

### LIAISONS:

- |                             |   |
|-----------------------------|---|
| a. Curriculum & Instruction | B. Magni, G. LeBlanc, J. McGivney-Burelle |
| b. Legislative Liaison      | C. Condron                                |
| c. SPED Liaison             | J. Houle                                  |

The IIC met on Monday to discuss Math curriculum. There was a presentation about the Lindamood Bell program which supports low level learners.

## SECTION IX: PUBLIC COMMENT

None

**SECTION X: COMMITTEE DISCUSSION**

- A. Old Business** Mr. Vincent said that we need to make a decision about mouthguards and whether or not to allow practice/games on snow days.
- B. New Business** Mr. LeBlanc asked about the status of the Powder Mill Librarian position. Dr. Barry said that the position has been filled – the new Librarian will begin working on October 12<sup>th</sup>.  
Mrs. McGivney-Burelle asked if the district has considered moving toward an on-line system for parents to check on their children’s grades.  
Mr. Houle asked if the district has looked into an automatic substitute calling service.

**SECTION XI: EXECUTIVE SESSION**

**TIME:** 6:00 p.m.

**PURPOSE:**

1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual; and to reconvene in Open Session.
2. Move to go into Executive Session to consider the discipline or dismissal of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual and to reconvene in Open Session and to re-open in Open Session.
3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the governmental body, and to conduct collective bargaining sessions or contract negotiations with non-union personnel and to reconvene in Open Session.
4. Move to go into Executive Session to discuss the deployment of security personnel or devices; and to reconvene in Open Session.
5. Move to go into Executive Session to investigate charges of criminal misconduct or to discuss the filing of criminal complaints; and to reconvene in Open Session.
6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property; and to reconvene in Open Session.
7. Move to go into Executive Session to comply with the provisions of [specify the law or grant-in-aid requirement applicable]; and to reconvene in Open Session.
8. Move to go into Executive Session to consider and interview applicants for employment; and to reconvene in Open Session.
9. Move to go into Executive Session to discuss litigation and to reconvene in Open Session.

**MOTION:**   JH   ; **SECOND:**   CC   ;

**VOTE:** J.H. ; C.C. ; G.L. ; E.M. ; J.V. ; T.L. ; J.M-B.

Return to Open Session – Time:   6:27   p.m.

**MOTION:**   JH   **SECOND:**   CC  

**VOTE:** J.H. ; C.C. ; G.L. ; E.M. ; J.V. ; T.L. ; J.M-B.

**Meeting adjourned:**   9:20   p.m.

**MOTION:**   JH   **SECOND:**   CC   **VOTE:** **FOR:**   6   **OPPOSED:**   0  

Respectfully submitted,

Elizabeth Magni, Secretary

**A. Dates to Remember:**

- October 6 School Committee Meeting
- 12 NO SCHOOL – Columbus Day
- 15 Evening Parent Conferences
- 20 Flu Clinic for Staff – 7:30-10:30 a.m.
- 20 School Committee Meeting
- 23 Early Release
  - 11:00 STRHS
  - 11:30 PMMS
  - 12:00 WES
- November 3 School Committee Meeting
- 11 NO SCHOOL – Veterans’ Day
- 17 School Committee Meeting
- 25 Early Release
  - 11:00 STRHS
  - 11:30 PMMS
  - 12:00 WES
- 26 & 27 NO SCHOOL - Thanksgiving
- 30 NO SCHOOL FOR STUDENTS – Professional Development Day

**B. Personnel:**

- 1. Kara Welch WES .5fte Librarian M1 \$18,498 prorated Effective 9/28/09
- 2. Krista Daly WES LPN \$26,558 Effective 9/23/09
- 3.
- 4.

**Retirements:**

- 1.
- 2.

**Resignations:**

- 1.
- 2.

**Assignments:**

- 1.